

Guide to Graduate Study  
Philosophy Department  
University of Notre Dame

This document provides most of the basic information graduate students will need about the Philosophy Department doctoral program. Further information is contained in the Graduate School Bulletin of Information (available from the Graduate School, 502 Main Building, or at the Graduate School Website, <http://graduateschool.nd.edu/>). If there is a conflict between this guide and the Graduate School Bulletin, the Bulletin takes precedence.

### **Requirements for a Ph.D.**

#### 1. Course-credit and research-credit requirements

*(For further information on Graduate School policies on enrollment, continuous enrollment, maximal registration, leaves of absence, temporary medical separation, withdrawal from the program, changes in class schedule, transfer credits, etc. see the Graduate School Bulletin of Information)*

A full-time student is one who (1) registers for nine or more credit hours of course work per semester in the academic year or (2) has completed 42 credit hours and is registered for a minimum of one credit hour of dissertation research. This second category includes both resident and nonresident students.

All students must complete at least 42 credit hours of graduate course work (Fourteen 3-hour seminars), plus five 1-hour orientation courses. Credit hours from the orientation courses and from dissertation research do not count toward the 42. Graduate credit is not given for a course in which the student receives a grade below C. Students entering the doctoral program with a Master's Degree in philosophy may be excused from 6 to 12 hours of course work. Decisions about this are made after the student's first year of course work. With departmental approval, up to six hours of the graduate course work may be in undergraduate philosophy courses numbered 43000 - 43999 and another six hours may be in graduate courses in related areas outside philosophy. Graduate credit will not be given for undergraduate courses in which the student receives a grade below B. Ordinarily, almost all of the 42 hours of course work is completed in the first two years of the program, and any remaining hours must be completed during the third year.

#### 2. General course requirements

During the first two or three years of the program, all students must take at least one three-hour course in each of the following areas: Ancient Philosophy, Medieval Philosophy, Modern Philosophy, Metaphysics, Epistemology, Ethics, Philosophy of Science, and Symbolic Logic. The Symbolic Logic requirement must be satisfied by Intermediate Symbolic Logic (Phil 83901) usually taken during the student's first year of residence, or a more advanced course. The Philosophy of Science requirement is

ordinarily satisfied by Introduction to Philosophy of Science (PHIL 83801). The course requirements in Metaphysics, Epistemology and Ethics are ordinarily satisfied by a special set of basic courses in these areas (Metaphysics, PHIL 83501; Epistemology, PHIL 83701; and Twentieth Century Ethics, PHIL 83601). The Director of Graduate Studies is responsible for deciding which courses satisfy which requirements. In addition to the above courses, students are required to take a one-hour proseminar (PHIL 83101) during their first semester, two one-hour colloquium seminars (PHIL 83102 and 83103) during their first year, a one-hour TA Orientation (PHIL 85104) taken before serving as a TA for the first time, and a one-hour teaching seminar (PHIL 85105) taken in the fourth year before teaching on their own responsibility.

### 3. Evaluation of Graduate Students (*For further information on graduate school policies on Academic Good Standing, see the graduate school bulletin*)

The faculty as a whole formally evaluates the progress of first- and second-year graduate students at the end of their first and second summers in the program. The first-year evaluation focuses on the students' performance in courses and on the comprehensive exam in the history of philosophy, which is taken at the end of the first summer. The second-year evaluation focuses on the students' performance in courses, as teaching assistants, and on the second-year research paper, which is completed by the end of the second summer. Other students are evaluated periodically. If the faculty judges at any stage that a student's progress is unsatisfactory, the student may be required to terminate his or her graduate studies. A terminated student may normally receive a nonresearch MA degree in philosophy after finishing 30 credit hours of graduate course work and either passing the comprehensive exam in the history of philosophy or passing a special MA oral candidacy examination.

### 4. The written comprehensive exam

During the summer following their first year of course work, all students are required to take a six-hour written comprehensive exam in the history of philosophy (three hours on Ancient and Medieval Philosophy, three hours on Modern Philosophy).

The written comprehensive exam is ordinarily offered each year on specified dates during the first two weeks of August. The exam is written and graded by a board of faculty members appointed by the director of graduate studies. Faculty grading the written comprehensive exam are not told which students' papers they are grading. Passing exams may be assigned the higher grade of "Good" or the highest grade of "Excellent." Students who fail the exam may, with permission of the Graduate Faculty, retake the exam the following August. Students who fail the comprehensive exam for the second time are automatically dismissed from the graduate program.

The **Reading List** specifying the philosophers, topics, and particular texts that are the focus of the exam is available at the department's web page. Copies of past exams are available from the department office.

Upon completion of 30 credit hours of course work and the comprehensive history exam, Ph.D. students are eligible to receive a nonresearch MA degree.

## 5. The Second-Year Paper

At the end of the second summer, students are required to submit a research paper, typically of about 8,000 words. Though the second-year paper often grows out of a student's course work, it is expected to demonstrate a level of philosophical sophistication clearly beyond that of a typical term paper. For more information on this requirement, see the **Second Year Paper Guidelines** on the department web page. The paper is graded by faculty members who are not told which students' papers they are grading. Papers are graded "pass" or "fail." Students will not be allowed to proceed to the oral comprehensive exam until a satisfactory second-year paper is submitted.

## 6. The Oral Comprehensive Examination

Each student is required to pass an oral comprehensive exam in an area of special research interest (ordinarily, the area in which dissertation research is contemplated). Permissible areas of interest include all those in which there are general course requirements (Ancient Philosophy, Epistemology, etc.) and also Political Philosophy, Philosophy of Religion, Continental Philosophy, American Philosophy, Philosophy of Mind, Philosophy of Language, and Philosophy of Mathematics. Other areas may be chosen with the permission of the Director of Graduate Studies. The student also specifies, with the approval of the Director of Graduate Studies, a particular concentration within the area of research interest (e.g., Modern Philosophy: Spinoza; Epistemology: the Problem of Justification). During the exam, students are expected to be knowledgeable about the entire research area and to have a particularly good grasp of the area of concentration.

The oral comprehensive is a one-and-one-half hour examination. It is typically scheduled during the third year, but to maintain financial aid eligibility it must be completed by the end of the 4<sup>th</sup> year. (Apart from exceptional cases, oral exams may not be taken during the summer and there is a graduate school policy that there should be at least one year between the oral candidacy exam and the dissertation defense.) Well ahead of time, each student chooses a member of the Philosophy Department faculty as an advisor to help prepare for the exam. (There need be no presumption that this advisor will direct the doctoral dissertation.) At the same time, the Director of Graduate Studies, in consultation with the student and the advisor, appoints a committee of five Graduate Faculty members (including the advisor) as the board that will conduct the oral exam. In exceptional circumstances, the Director of Graduate Studies may appoint a board of four Graduate Faculty members (including the advisor) as the board that will conduct the oral exam. No more than one board member may be from outside the Philosophy Department, and any such outside board member must be approved in advance by the Graduate Committee of the Philosophy Department. The student, in consultation with the advisor and other

members of the oral board, develops a reading list that will be the basis of the oral comprehensive exam. Arrangements for the time and place of the exam are made by the Philosophy Department and the Graduate School. Students should remember that it takes at least four weeks to set up an oral exam. Four votes of out of five (or three out of four) are required to pass the exam. A passing exam may be given the higher grade of "Good" or the highest grade of "Excellent." Students who fail the oral comprehensive exam may, with the permission of the examining board, retake the exam. Any retake must be completed within one year of the original failure. Students failing the retake are automatically dismissed from the graduate program.

## 7. The Foreign Language Requirement

All students must pass graduate reading exams in two foreign languages. These exams may be taken in connection with special graduate language courses offered by the Notre Dame language departments, or they may be taken separately at specially arranged times. German, French, Classical Greek, or Latin are always acceptable choices for the language exam. Other languages may be chosen with the permission of the Director of Graduate Studies. At least one language exam must be passed before the student takes the oral comprehensive exam. In the absence of exceptional circumstances, the other must be passed before the end of the fourth year.

## 8. The Doctoral Dissertation

Students who have passed the oral comprehensive exam turn finally to the doctoral dissertation. Each student chooses a member of the Philosophy department faculty as the director of the dissertation. (In exceptional cases, a student is allowed to have two co-directors.) In consultation with the director, the student prepares a written proposal for research in a particular area. The proposal consists of a 10-12 page (double-spaced) narrative description of the issue to be addressed, its significance in current scholarship, and the main conclusions expected to be defended; a 3-5 page (double-spaced) chapter outline; a 1 page bibliography. Samples of recent proposals are available in the Philosophy Department Office.

The student submits six copies of the proposal to the Director of Graduate Studies, who distributes the proposal to a Dissertation Proposal Committee. This committee consists of four members of the faculty, in addition to the director, appointed (in consultation with the student and dissertation advisor) by the Director of Graduate Studies. No more than one member of this committee may come from outside the Philosophy Department, and all such outside members must be approved in advance by the Graduate Committee of the Philosophy Department. Each member of the committee has at least two weeks to read the proposal and decide whether or not to accept it for discussion at a meeting of the Proposal Committee with the student and advisor. If a member of the Proposal Committee refuses to accept the proposal for discussion, the student will ordinarily revise the proposal to satisfy the member's objections. Alternatively, with the permission of the Director of Graduate Studies, the student may seek to replace a member who has rejected the proposal with another member of the faculty. A student may proceed with a

dissertation only after all five members of the Proposal Committee have approved the proposal for discussion. Following this approval, the Proposal Committee meets with the student and the dissertation director to ask questions and give advice about the student's writing of the dissertation. This meeting is not an examination that can be failed but rather an opportunity for the student to obtain expert guidance regarding the dissertation topic.

To maintain eligibility for financial aid, the dissertation proposal must be approved by the end of the eighth semester of enrollment. In order to allow time for possible revisions, the proposal must be submitted at least six weeks prior to the desired date of the proposal discussion meeting. In order to meet the deadline for financial aid eligibility, the proposal must be submitted no later than the first week of November if the fall semester is the student's eighth semester of enrollment, or the first week of April if the spring semester is the student's eighth semester of enrollment.

When the dissertation is completed and approved by the dissertation director, three copies are submitted to the Director of Graduate Studies. These are distributed to three readers, chosen by the Director of Graduate Studies in consultation with the student and dissertation director (if the student has co-directors, neither co-director may serve as one of the three readers). The readers will ordinarily be chosen from the members of the Dissertation Proposal Committee. No more than one reader may be from outside the Philosophy Department. (Readers from other departments at Notre Dame and readers from outside Notre Dame must be pre-approved by the Graduate Committee of the Philosophy Department). Readers must be given at least four weeks in which to read a dissertation and approve it for defense. Once the dissertation is approved for defense, the Graduate School requires two weeks' notice to appoint an outside chair for the defense. This means that a dissertation must be submitted to the readers a minimum of six weeks before the desired defense date. Students are responsible for seeing that they are able to meet all deadlines for final acceptance of the dissertation by the graduate school while allowing readers sufficient time to read the thesis. A list of relevant deadlines is available each semester in the Philosophy Department Office.

A dissertation rejected by two or more of the readers may be resubmitted after revisions to the same board of readers. (Any change in the membership of the board must be approved by the Director of Graduate Studies and the original board of readers.) If only one reader rejects the dissertation, the student may either resubmit a revised version to the same board or else ask that a fourth reader evaluate the dissertation. This reader must be approved by the Director of Graduate Studies and all three of the original readers of the dissertation. If the fourth reader accepts the dissertation, the dissertation is approved. If the fourth reader rejects the dissertation, the student may resubmit it in revised form to a board consisting of any three of the previous readers.

After three readers have approved the dissertation, the Philosophy Department and the Graduate School will arrange for a Dissertation Defense. This is a meeting, open to the public, in which the student responds to questions and comments from the dissertation

director, the readers, and, if the student agrees, anyone else present. On the recommendation of a majority of the readers, the defense may take the form of a thirty-minute public lecture, followed by questions and discussion. The director and readers may require revisions of the dissertation as a result of weaknesses revealed in the oral defense. At the end of the defense, the director and readers decide whether the student has passed or failed the defense. Three votes out of four are required to pass the defense. This is not an evaluation of the dissertation (which has already been approved) but of the quality of the student's oral defense of it. In the (extremely rare) case of a failure, the student is required to undertake a second defense. Anyone failing the defense a second time may be declared ineligible for a doctorate by the faculty.

After successfully defending the dissertation and making any necessary changes, the candidate must then present two clean copies, signed by the dissertation director, to the Graduate School for final approval and submission. The dissertation must be formatted in accordance with the UMI formatting guidelines; see

[http://graduateschool.nd.edu/dfd/forms.student\\_microfilm.phd.pdf](http://graduateschool.nd.edu/dfd/forms.student_microfilm.phd.pdf).

The candidate pays the binding costs for the two official copies required by the Graduate School, for any personal copies desired, and for the required microfilming costs.

## 9. Degree Eligibility

The student must fulfill all doctoral requirements, including the dissertation and its defense, within eight years from the time of matriculation. Failure to complete any of the Graduate School or departmental requirements within the prescribed period results in forfeiture of degree eligibility. A one-time, two-year, extension of degree eligibility is possible if satisfactory progress is being made on the dissertation. If the student does not complete all degree requirements by the end of this two-year period, then the student is terminated from the university.

## 10. Teaching

Students in the first year of the program are not required to teach. Students in the second year to proposal-approval assist faculty teaching large sections. Assisting may include meeting students during office hours, grading and leading discussion sections. After a proposal is approved, and after completion of PHIL 85105 Teaching Practicum, students are eligible to teach courses on their own responsibility.

The department takes teaching very seriously. Satisfactory teaching counts as part of maintaining good academic standing in the program. The performance of teaching assistants is evaluated in part by having their students fill out the department's TA evaluation form at the end of each semester. In addition, faculty who have students assisting them are asked to provide a written evaluation of their teaching assistants' performance. Graduate students teaching courses on their own responsibility are required to have their students fill out the university's "Teacher Course Evaluation" form.

## Grades

*(For further information concerning graduate school policies on grades, including quality points, computation of GPA, S & U grades, examinations etc., see graduate school bulletin)*

Any grade below B raises questions about a student's ability to do satisfactory work in the graduate program. Grades of C or below are extremely uncommon and express very strong reservations about the student's abilities (*C is the lowest passing grade for a graduate course. Grades of C- or D are considered the equivalent of an F*). B is an adequate grade in an individual course, but an overall average no higher than B is usually regarded as at best minimally adequate. Graduate students in philosophy are expected to have at least some areas in which they do A or A- work. A B+ indicates competence, but not yet the sort of mastery of the course material required for professional work in the area, where this includes teaching at a more advanced level. An A- indicates a very strong performance; students who receive an A- have mastered course material in a way that puts them in a position to teach that material and eventually to make contribution to research in the area. An A indicates an outstanding performance; students who receive an A have not only demonstrated mastery of the course material, but have shown that they have the ability to make an original contribution to the area.

Incompletes: A grade of I (incomplete) may be given by an instructor when a student has not completed all requirements for a graduate course by the end of the semester in which the course was given. (Incompletes are not allowed in undergraduate courses.) **A student is allowed no more than one incomplete per semester, and an incomplete may be assigned by an instructor only after the student has obtained written permission from the Director of Graduate Studies.** Students who have received an incomplete in a course must complete all work for the course **by the beginning of final exams for the next academic semester for which they are enrolled.** The university temporarily computes an "I" as the equivalent of an "F" in calculating the G.P.A. When the student fulfills the above requirements, the "I" is replaced by the new grade. If work for the course is not completed by the time stipulated above, the grade of I is permanently changed to an "F"

**. Students should keep in mind that to remain eligible for financial aid, they must maintain a 3.0 GPA. If an "I" causes the GPA to fall below 3.0, financial aid will be terminated by the graduate school (this rule does not apply to the end of the student's first term).**

*Academic Integrity (consult the graduate school bulletin for the graduate school's policy and procedures regarding academic integrity)*

**Special Programs:**

There are four special programs available to philosophy Ph.D. students that involve some change in the requirements set out above. These are as follows:

(A) History and Philosophy of Science:

Philosophy Ph.D. students particularly interested in the philosophy of science may apply to take a concurrent non-research MA in History and Philosophy of Science through the **HPS graduate program**. The non-research HPS M.A. degree requires the completion of 36 credit hours of coursework. Three courses in history of science and three courses in philosophy of science form the core of this requirement. The remaining courses are selected by the student in consultation with the HPS program director. To be eligible for HPS credit, they must bear in significant ways on the concerns of history and philosophy of science. Reading knowledge in one foreign language (ordinarily French or German) will be required.

Students admitted to the philosophy track of the HPS doctoral program fulfill most of the requirements of the philosophy Ph.D. program, with exceptions as sketched below. For full details of this program, see the **HPS Graduate Student Handbook**

(1) HPS students are excused from satisfying an area course requirement in one of the following three fields: Metaphysics, Epistemology, or Ethics at the student's choice after consultation with the graduate directors of HPS and Philosophy.

(2) In satisfying the area course requirements in history of philosophy, HPS students may choose to meet the Medieval requirement with a graduate course in medieval science offered through the Medieval Institute and/or HPS in lieu of a course in medieval philosophy more narrowly construed.

(3) HPS students will sit for the philosophy departmental written comprehensive examination in August following their second year, one year later than philosophy students.

(4) HPS students will fulfill the "Second Year Paper" requirement by submitting a research paper in August following their third year, one year later than philosophy students.

(B) Modern and Contemporary European Philosophy

In addition to the regular departmental requirements, students in the Program in Modern and Contemporary European Philosophy fulfill requirements detailed in the document "Program in Modern and Contemporary European Philosophy". A brief outline of those requirements is as follows:

- (1) One three-hour course in each of:
  - Early Modern Philosophy (on the Continent and in the British Isles);
  - Kant and German Idealism;
  - 19<sup>th</sup> and 20<sup>th</sup> Century European Philosophy
- (2) Attendance at the European Philosophy Workshop (required during the first

two years of study; strongly encouraged thereafter). Completion of this attendance requirement for four semesters results in a cumulative 3-hour course credit at the end of the second year.

Students on the Modern and Contemporary European Philosophy track are expected to take their oral examination on an area in European Philosophy. Specifically, students wishing to write their dissertation on a topic in Early Modern Philosophy, or in Kant and German Idealism, are responsible for the material included on the general Modern reading list of the Program for Modern and Contemporary European Philosophy, and the material included on a special reading list in the student's projected area of specialization compiled by the student in consultation with the student's advisor(s). Students wishing to write their dissertations on a topic in 19<sup>th</sup> or 20<sup>th</sup> century European Philosophy are responsible for the material included on the general Continental reading list of the Program for Modern and Contemporary European Philosophy, and the material included on a special reading list in the student's projected area of specialization compiled by the student in consultation with the student's advisor(s).

(C) Continental Philosophy: (Available only for students entering prior to Fall 2007; superseded by the Program in Modern and Contemporary European Philosophy, above.)

(1) Of the four area requirements (Metaphysics, Epistemology, Ethics, Philosophy of Science), students are required to take three, substituting for the fourth a required 'core' course in continental philosophy. (The course to be dropped is determined by the Director of Graduate Studies of the Philosophy Department.) In addition to this 'core' course, no more than one course in the area of Continental thought may be designated to fulfill other area requirements, following consultation with the director of the Continental concentration and with the approval of the Graduate Director.

(2) In addition to the 'core' course, a minimum of three courses in the area of Continental philosophy are required.

(3) With the permission of the Graduate Director, up to three courses may be taken outside the Philosophy Department (courses cross-listed in philosophy are not considered to be outside the department).

(4) With the Graduate Director's permission, up to two persons from outside the Philosophy Department may sit as examiners on oral, dissertation proposal, and dissertation defense boards.

(D) Medieval Philosophy:

(1) Four courses are taken in the Medieval Institute, typically as follows: a course requiring extensive reading in medieval philosophic Latin; a specially designed introduction to manuscript studies focused on school-texts; a course in medieval intellectual history and historiography; and an elective determined in view of the student's area of specialization. The student is also expected to pass the Institute's Latin examination.

(2) Regular departmental comprehensives are taken, except that a portion of the

oral examination covers material drawn from course work in the Institute. A member of the Institute serves as one of the examiners.

(3) Where appropriate, a member of the Institute serves as one of the readers of the dissertation.

(E) Joint Ph.D. Degree in Mathematics and Philosophy. For details, see **Joint Program in Logic and Foundations of Mathematics**. Requirements are sketched below.

Course Work:

- (A) In mathematics: Basic courses are required in three areas, including logic and algebra. 21 hours of basic and advanced courses including the two-course sequence in algebra. The remaining credits will be filled in a way agreed upon by the student, his/her mathematics advisor and the DGS in the mathematics department.
- (B) In philosophy: 27 credit hours. These will include courses needed to satisfy the following modified distribution requirements in philosophy: 3 credit hours each in ancient, medieval, and modern philosophy, and 3 credit hours in epistemology or metaphysics. All credits taken for the purpose of satisfying the modified distribution requirement are to be approved by the DGS in philosophy. The remainder of the 27 credit hours will be satisfied in a way agreed upon by the student, the advisor and the DGS in the philosophy department.

Examinations:

- (A) Written: Students are required to pass a written examination administered by the Philosophy Department in either ancient and medieval philosophy, or modern philosophy, the choice of which is to be determined by the DGS in philosophy in consultation with the student and philosophy advisor. The written exam should be taken no later than the end of the summer following the second year.
- (B) Oral: Students are required to complete the following oral candidacy examinations in the mathematics department: the basic and advanced examinations in logic, and the other basic examination in an area determined jointly by the student, his/her mathematics advisor and the DGS in the mathematics department.

Second Year Paper:

Students will meet the philosophy department's "Second Year Paper" requirement in the usual way.

Dissertation Proposal:

Students submit a written dissertation proposal to be evaluated and approved by the philosophy advisor. The time at which this proposal is submitted is a matter of mutual agreement between the philosophy advisor and the DGS in the philosophy department. The Graduate School requires, however, that students have their dissertation proposals approved by no later than their eighth semester of graduate studies.

#### Dissertation:

There will be one dissertation required and may be divided into two distinct parts. It will be co-directed by the advisor from the primary department and the advisor from the secondary department. Approval by both advisors is required for acceptance of the dissertation. The examination committee should consist of the two co-advisors plus three additional members, two named by the philosophy department, one by the mathematics department.

#### Financial Support

*(For further information on graduate school policies regarding financial support see the graduate school bulletin)*

**Maintaining good standing in the program is a necessary condition for being eligible for stipend and tuition support. Maintaining good standing includes, but is not exhausted by, (1) meeting the graduate school requirements that a student (a) be a full-time, degree seeking student; (b) maintain a GPA of at least 3.0; (c) have a dissertation proposal approved within four years of enrollment; and (d) complete the degree in eight years or less of enrollment; and (2) meeting all department requirements in a timely fashion as specified in this document.**

All regular full-time students in good academic standing and in residence receive full tuition scholarships. In addition, almost all receive fellowships or assistantships to help cover living expenses for five years of graduate work. Stipend support beyond five years is not guaranteed but is contingent on the availability of funds. Students beyond the sixth year are not eligible to receive stipend support from Graduate School funds, but may receive support from departmental funds contingent on availability. All awards, except tuition scholarships, are taxable. After eight years, graduate students are no longer eligible to receive tuition scholarships (though stipends funded by other resources are possible).

1. Fellowships: These support study with no requirement of service from the recipient. Normally, all first-year students receive fellowships. Students whose dissertation proposals have been approved and who are engaged in full time work on their dissertations are eligible to receive one semester of dissertation fellowship sometime during their fourth or fifth year.

2. Graduate assistantships (GAs): These are awards that require recipients to assist regular faculty in their teaching duties, ordinarily by leading discussion sections and grading papers and tests.

3. Teaching assistantships (TAs): These are awarded to fourth- and fifth-year students whose dissertation proposals have been approved and to students in their sixth year and beyond as funds are available. Fourth- and fifth-year students are responsible for teaching one section of their own three-hour undergraduate course each semester. Students in their sixth year and beyond teach two sections each semester.

4. There are at times limited funds to support students during the summer, provided that they are working full time towards their degree. This funding is not guaranteed.

### **Governance**

Each graduate student class (e.g., first-year, second-year, etc.) elects a representative. Class representatives are invited to attend most department faculty meetings as non-voting participants. In addition, the class representatives elect from their number a member of the Philosophy Department Committee on Graduate Studies (other members are graduate faculty appointed by the Department Chair). Graduate student interests on the University level are represented by the Graduate Student Union, which is operated through a council of elected graduate students. There is also an Advanced Student Affairs Committee, which includes representatives of the University administration and faculty and elected graduate student representatives.

### **Grievance Procedures**

#### Departmental Procedure

Students who believe they have been unjustly treated in an academic matter should make a written appeal to the Graduate Committee of the Philosophy Department. If the matter involves a member of the Graduate Committee, appeal should be made instead to the Chair of the Philosophy Department.

#### Further Appeals

If a mutually satisfactory resolution cannot be reached at the department level, the complaint may be brought to the Graduate School according to its policy as outlined in "Graduate Student Appeal Procedure," available at the Graduate School website.

***Policies on Harassment and other Aspects of Student Life: Consult the graduate school bulletin for university policies and procedures***